



## COURT ORDERED COMMUNITY SERVICE AGREEMENT

NAME: \_\_\_\_\_ CHARGE: \_\_\_\_\_

**\*WE ARE UNABLE TO ASSIST CHARGES THAT ARE RELATED TO DRUGS, THEFT, OR VIOLENT CRIMES.**

- Before signing this agreement, first make sure that the Galveston County Food Bank (GCFB) is approved by your court.
- Be sure that your probation officer is able to confirm that GCFB will meet your sentencing obligations.
- You are required to accurately and truthfully document every date and hour worked on GCFB's Sign-In Sheet.
- Be sure to provide GCFB with proof of your identity, as well as papers to document what you have been convicted of.
- Court- Ordered Volunteers ages 11-15, must be accompanied by parent or guardian during entire shift.
- Court- Ordered Volunteers ages 16-17 can volunteer without parental supervision.
- Be sure to attend **mandatory** Volunteer Orientation with Chantea (Volunteer Coordinator) before working any hours toward your community service.

**Duties of the community service can range from any of the list below (tasks are solely chosen by GCFB Representative):**

Cleaning restrooms, cleaning windows, mopping floors, dusting, trash pick-up, moving boxes, assisting with food sorts and/or food pantry; which will include taking food out to client's vehicles.

For your safety, you must wear closed-toe shoes. Flip flops are NOT allowed! Do not wear hanging jewelry or rings when working with food. No exceptions! Clothing must be appropriate and presentable. Low-cut shirt, short shorts, and tank tops are not allowed.

GCFB does not have the ability to lock up your valuables. Purses and valuables should be locked in your cars or not brought to the Food Bank. GCFB is not responsible for lost or stolen items.

Please let me know if you have any restrictions that may limit the ability to complete community service at our locations. Any disagreement or refusal of duties may lead to ending your community service with our organization.

Please sign if you agree and understand the Galveston County Food Bank work structure.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature (if minor): \_\_\_\_\_ Date: \_\_\_\_\_

GCFB Representative: \_\_\_\_\_ Date: \_\_\_\_\_